

13th June 2024

Norsey View Drive Billericay Essex CM12 0QR Tel: 01277 623217

Dear Parents,

Email: admin@buttsbury-jun.essex.sch.uk www.buttsbury-jun.essex.sch.uk

Isle of Wight Residential Visit: 19th May – 23rd May 2025

Headteacher: Mrs A. Robinson B.Ed. (Hons) NPQH NPQEL

I hope that you found last night's meeting both helpful and informative.

Following on from the meeting, we are now hoping to be able to move forward with the arrangements for the visit, and, subject to sufficient parents confirming they would like to book a place for their child to attend the visit, be able to confirm the booking.

The cost will be approximately £517 In order to reserve one of the places for your child, please complete the online form. A deposit of £86 is required, payable via your Parentpay account, by Friday 1st July to secure your child's place. However, if the visit is not viable due to low take-up of places, your deposit will be refunded in full. If you have any difficulties regarding payment, please contact Mrs Hall in the School Office, rather than presume your child cannot attend.

Additional payments may be made at your discretion however the payment schedule below should be followed if possible. If payment 2 is tricky for you because it is so close to the deposit, please let the School Office know as we can offer some flexibility if needed.

Date	Amount to be paid	Notes
By Friday 1 st July 2024	£86	Refundable if the visit is not viable.
By Friday 19 th July 2024	£86	
By Monday 4 th October 2024	£86	
By Monday 2 nd December 2024	£86	
By Monday 3 rd February 2025	£86	
By Monday 10 th March 2025	Remaining Balance	
	(Approx. £87)	

Please also complete the online consent form.

If you would like to be considered as a parent helper on the above trip, please indicate this on the consent form, clearly stating the name of the person who is offering. Parents will then be informed by October half-term 2024.

If you have any questions at all regarding this visit, please don't hesitate to contact me.

Yours sincerely,

Mrs A. Robinson Headteacher/Visit Leader











